

Dear Nexia SAB&T Stakeholders

Nexia SAB&T like many other organisations around the world have been monitoring the impact of the COVID-19 Corona virus on our business and that of our clients. There is no doubt that the impact of the virus has placed us all in uncharted territory and in a place where it is not business as usual. To this end, we have put a number of precautionary measures in place to mitigate the impact of the virus.

The wellbeing of our employees, clients and stakeholders is critical to us as a firm.

While we are closely monitoring the onset of this pandemic and have taken note of the advice of the World Health Organisation (WHO) and other organisations, we have to date taken the following precautionary measures:

NEXIA SAB&T TEAMS

- ④ An awareness, education and information campaign has been developed and regular communication is being shared with a view to empowering our employees
- ④ All our offices are equipped with sufficient soap and hand sanitizer and all surfaces are regularly cleaned with appropriate disinfectant
- ④ Physical contact is discouraged, while social distancing is encouraged
- ④ None of our team members are allowed to embark on international air travel for business purposes. As far as domestic air travel is concerned, this is discouraged and must be limited to extremely essential travel. We are encouraging the use of technology for meetings etc.
- ④ All team members returning after international travel in the past 21 days may be required to self-isolate and may be required to undergo a test for the virus upon their return
- ④ An Employee Assistance Programme is in place for team members who know or suspect that they may have been in contact with an infected person

OUR CLIENTS AND STAKEHOLDERS

- ④ Our client facing teams are equipped with adequate and appropriate technology, including tele and video conferencing, to ensure they can continue to work effectively from remote locations home, at other offices or any other location
- ④ We have appropriate and secure information management protocols in place to ensure confidentiality, protection and security of data
- ④ Clients are encouraged to contact your Nexia SAB&T representative should they wish to make any alternative working arrangements
- ④ Our back-up systems are designed to ensure no interruption of business processes
- ④ We are in constant communication with suppliers and vendors to ensure minimum business disruption

EVENTS

- ④ All Nexia International and Nexia SAB&T business and social events have been cancelled until further notice.

Finally Nexia SAB&T is fully committed to assisting the authorities to slow down the spread of the virus and will constantly monitor the situation to ensure that the processes we have in place remain appropriate.

Be well and stay safe!